

Los Alamos Middle School PTO  
April 2025 General Meeting Minutes

Date, Time, and Location: April 28, 2025 Google Meet 5:30 PM

Meeting called to order by Becca Jones at 5:34

Attendance: Becca Jones, Kylie Stewart, Jill Gross

Minutes: Motioned by Becca seconded by Kylie Jones Minutes approved

Officers' Reports  
President's Report

- Thank you to everyone who supported the Papa Muphy's fundraiser
- Breakfast burritos went well! Staff was appreciative!
  - Better way for restaurant to get burritos
  - Becca will work on slight changes to the form for easy of restaurant

Treasurer Report

- We are not close to the No Sale Fundraiser Goal

LOS ALAMOS MIDDLE SCHOOL PTO



LAMS PTO Meeting - April 27, 2025  
Treasurer's Report

1. Income and Spending
- Since March 23, 2025, the PTO had an income of \$1,311.00, spending of \$1,404.33, and \$400.00 in repayments.
- a. Income:
- i. \$ 200.00 Casa Mesita
  - ii. \$1,011.00 LANL Giving
  - iii. \$ 100.00 SALA cash sales
- b. Spending:
- i. \$ 696.82 Staff Stipends
  - ii. \$ 92.51 Grants
  - iii. \$ 615.00 Burritos (Winter Luncheon)
  - iv. \$ - 200.00 SALA Fundraiser repayment
  - v. \$ - 200.00 Hawk Spake repayment
2. Enterprise Bank and Trust Overview
- Balance as of 4-27-25 \$ 9,581.67
- Outstanding Deposits: \$ 0.00
- Outstanding Checks: \$ 350.00
- Effective Balance \$ 9,231.67
3. Income is low
- a. The no sale fundraiser (including LANL giving) is 50% of what we budgeted.

Los Alamos Middle School PTO											
2024-2025 Actual Spending											
Approved Budget	29-Aug	28-Sep	27-Oct	26-Nov	15-Dec	26-Jan	23-Feb	23-Mar	27-Apr	18-May	Difference
INCOME											
Other Donor Income	\$500.00										
No Sale Fundraiser	\$1,000.00	\$24.00	\$280.00	\$284.31	\$388.83	\$9.31	\$9.31				\$1,695.76
LANL Giving - accounts	\$1,000.00		\$1,011.00			\$1,302.00			\$1,011.00		\$1,674.00
Casa Mesita - cash accounts	\$1,000.00		\$200.00	\$200.00		\$400.00	\$200.00		\$200.00		\$1,000.00
Community Sponsors	\$1,500.00		\$400.00			\$600.00			\$200.00		\$1,700.00
Papa Murphy's Fundraisers (2-3)	\$1,500.00		\$400.00			\$600.00			\$200.00		\$1,700.00
Spring Fundraiser	\$100.00		\$100.00			\$100.00			\$100.00		\$100.00
Hawk Spake Auction	\$807.00						\$41.25	\$100.00			\$348.25
TOTAL INCOME - revenue	\$11,507.00	\$24.00	\$1,485.00	\$1,488.31	\$1,668.83	\$9.31	\$1,311.51	\$300.00	\$1,311.00	\$0.00	\$1,404.33
EXPENSES											
Charter/Expenses From Last Year		\$2,300.00									\$2,300.00
Insurance & Taxes	\$100.00					\$215.00					\$315.00
Teacher & Staff Stipends	\$4,579.75	\$949.51	\$433.34	\$203.00	\$149.00	\$126.42	\$435.99	\$41.00	\$146.27	\$696.82	\$4,381.41
Winter Luncheon	\$600.00				\$10.00		\$17.22		\$615.00		\$1,232.22
Spring Luncheon	\$600.00									\$0.00	\$600.00
Band Supplies	\$0.00					\$29.30				\$0.00	\$29.30
Other supplies - Winter Coffee	\$1,500.00		\$200.00		\$66.50			\$441.35	\$107.40	\$200.00	\$2,315.25
Grants	\$150.00						\$100.00		\$200.00		\$450.00
Quadrant Fair	\$150.00									\$0.00	\$150.00
Travel/Books	\$200.00								\$0.00	\$200.00	\$200.00
PT-200 Supplies	\$1,000.00							\$246.35		\$246.35	\$1,246.35
Hawk Spake (2 line only 1000 used over 1000)	\$807.00					\$200.00		\$200.00		\$0.00	\$807.00
Teacher Stipends for Aug 2025	\$1,000.00								\$100.00		\$1,100.00
Net for Net	\$100.00								\$100.00		\$200.00
TOTAL EXPENSES - revenue	\$11,500.75	\$949.51	\$1,583.34	\$203.00	\$165.50	\$196.42	\$1,246.99	\$78.00	\$1,094.82	\$0.00	\$1,581.67
Beginning Bank Balance	\$10,506.25	\$1,500.00	\$7,000.00	\$6,000.00	\$5,000.00	\$4,000.00	\$3,000.00	\$2,000.00	\$1,000.00	\$0.00	\$10,506.25
Deposits	\$100.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$10,000.00
Expenses	\$100.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$10,000.00
Ending Bank Balance	\$10,506.25	\$1,500.00	\$7,000.00	\$6,000.00	\$5,000.00	\$4,000.00	\$3,000.00	\$2,000.00	\$1,000.00	\$0.00	\$10,506.25
Outstanding Checks / Deposits	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$10,000.00
Effective Balance	\$10,506.25	\$1,500.00	\$7,000.00	\$6,000.00	\$5,000.00	\$4,000.00	\$3,000.00	\$2,000.00	\$1,000.00	\$0.00	\$10,506.25

- Overlap for Enterprise and Los Alamos Schools Credit Union when switching from a bank to a credit union.
- Old Business
  - Pizza Night Recap → \$350
  - Breakfast Burritos Recap → everyone loved them
  - Bank switch to be made, reimbursements received → Old PTO Pres is off
  - Other old business
- New Business
  - New grant requests
    - Lunch activities for April Grant Requests Courtney for lunch activity Motined by Kylie and seconded by Jill Gonzlaes and Becca Jones (Will be a line item in next year's budget if Courtney still wants to lead lunch activities.)

### Los Alamos Middle School PTO

#### LAMS PTO Grant Policy:

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Requester: Anaie Manfredi Project Title: March Snackness

Which students will the project benefit (grade or class)?

All LAMS students

Amount Not to Exceed: \$50 Date: 4/7/2025

Please provide the following information (attach pages as needed):

1) How will this project solve an existing problem or meet a need for students that is not currently being met?

Every two years, the library hosts a bracket to find the most popular snack as voted by the students. It's called March Snackness, and the kids got really excited about it. This year goldfish won and we want to provide Goldfish crackers for all students.

2) What is the project plan and timetable?

Purchase individual bags of goldfish for each student and hand them out during state testing on April 23-24th

3) Please give an itemized list of expenses.

\$50 - goldfish individual packets

4) What funding has been sought from other sources?

PTO stipend for Ellen and Angie.

5) Other information that might help the PTO in considering this request.

Over the course of 4 weeks, 396 votes were cast in this bracket, which was huge participation from the entire student body, this project will allow all students a moment of "celebration" and provide them with a positive treat during state testing.

Submit to Jill Gross or [lamsPTOtreasurer@gmail.com](mailto:lamsPTOtreasurer@gmail.com). Grant approvals will expire on May 14. If receipts are not submitted by this date, grants will have to be resubmitted for next year.

For PTO Treasurer Only:		Date of Reimbursement:	XXX
Amount of Grant Auth.:	XXX	Amount Reimbursed:	XXX
Date of Authorization:	XXX	Check #:	XXX

Updated: 7/27/2024 ks

● Library March Snackness bracket \$50 Grant Request for Mrs. Nunez and Ms Angie to purchase Gold Fish for testing snacks

● Because a lot of food gets Jill Gross does not support the grant request. Grant request passed by Jill Gonzales, Becca Jones, and Kylie Stewart.

○ Note: one student whose mom attended the meeting said a great deal of food is wasted, but the students appreciated the Goldfish crackers for testing.

○ Jill Gross also noted that students appreciated the Goldfish snacks during testing

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**Requester:** Ali Semanision **Project Title:** Polydron Classroom Sets

**Which students will the project benefit (grade or class)?** All 7th Math 7 students

**Amount Not to Exceed:** \$200 with taxes and shipping, currently costs \$166.16 **Date:** 4/16/25

**Please provide the following information (attach pages as needed):**

1) How will this project solve an existing problem or meet a need for students that is not currently being met?

Many students have a difficult time understanding how shapes go together. Students will be able to use these polydrons in the geometry section to be able to build and understand various shapes.

2) What is the project plan and timetable?

Geometry unit of 7th grade math

3) Please give an itemized list of expenses.

Polydrons classroom set will be shared among 7th grade math classes. May also be used with 8th grade students.  
amazon link

4) What funding has been sought from other sources?

PTO Reimbursement funds have already been used for this school year

5) Other information that might help the PTO in considering this request.

I used these when I taught elementary school. This was beneficial for all students.

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Updated: 7/27/2024 ks

- Polydron Classroom set for 7th grade math Polydrons Grant request by Ali Semanision for 7th grade math classes. Passed unanimously.

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**Requester:** Angie Manfredi **Project Title:** Book Club Celebrations

**Which students will the project benefit (grade or class)?**

7-8th grade Book Club members, 15-25 total students

**Amount Not to Exceed:** \$150 **Date:** 5-16-25

**Please provide the following information (attach pages as needed):**

1) How will this project solve an existing problem or meet a need for students that is not currently being met?

This project will fund the Book Club's end of year field trip and celebration and will make sure no students are asked to contribute funds for these occasions. It will ensure our 7th grade members remain engaged and allow our 8th grade members to have a celebration before they move to the high school.

2) What is the project plan and timetable?

On May 16th, the Book Club takes our annual field trip to the public library. We do this using public transport and go to a free location, so the trip itself is free. With this grant we would be able to provide lunch for all students and give graduating 8th graders personalized items commemorating their time in Book Club.

3) Please give an itemized list of expenses.

\$80 - for totebags and bookmarks that will be personalized for students.

\$65 - for pizza and drinks for all Book Club members

4) What funding has been sought from other sources?

We have received a grant from APS Foundation but that was over 2 years ago, all other funding sources have either been my PTO money or donations from the public. No clubs at LAMS receive any funding.

5) Other information that might help the PTO in considering this request.

Book Club is open to all students and meets once a week at lunch. We have created a dedicated and passionate group of students who come together to celebrate their uniqueness and are welcoming to all. This year I have 15 regularly attending 8th graders, a huge number, and I want to do something special to reward their involvement as well as keep 7th graders engaged for next year.

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Updated: 7/27/2024 ks

- Book Club Angie said she wants to have a pizza party for book club (15-25 students) requesting \$150. All attendees said it was too much to approve, and did not want to set a precedent. Kylie motioned to approve \$45 Becca seconded

- May Staff Appreciation Lunch, May 22
  - Only 20 gift cards signed up for- proposed to give gift cards only once per year rather than twice in the future. Difficult to get gift cards
  - Becca will reach out to businesses to see if any business would like to make donations
- Staff shirts - need form sent by next week
  - The 2 local businesses are not able to make the shirts
  - Take Flight or I Love LAMS maybe offer choices and see which is the most popular choice
- How are we going to get a Pres and VP?
  - 6th grade letter from Pres
  - Materials pick up in August
- End of year audit - 2 people, not check signers, not related
- Other new business
- May meeting summer 25 and 25/26 budgets

#### **Principal's Report**

- Last week was Spirit Week and testing
- Raised \$1700 for teachers and principal to be slimed
- School Dance May 9
- Student of the Semester May 13 and 15
- IMSSA testing
- Student Talent Show
- Finals Week dismissal at 5:30
- May 30 Last day of school
  - Monday August 11 first day of school
  - Materials pick up Thursday and Friday before

**Next meeting is** May 19, 2025

**Meeting adjourned at** 6:25 PM

**Minutes compiled by** Jill Gross and Kylie Stewart