

March 2025 General Meeting Minutes

Date, Time, and Location: March 24, 2025 Google Meet 5:30 PM

Meeting called to order by Becca Jones at 5:32 pm

Attendance:

Becca Jones, Kylie Stewart, Jill Gonzales, Jill Gross, and DJ Kliesen

Minutes: Motioned by Becca Jones seconded by Kylie Stewart Minutes approved

Officers' Reports

President's Report

- Thanks to everyone who helped with Pi Day and SALA.

Treasurer Report

HAWKS
LAMS PTO Meeting - March 24, 2025
Treasurer's Report

1. Income and Spending

Since February 23, 2025, the PTO had an income of \$1,334.31 and spending of \$947.25.

a. Income:

- i. \$ 200.00 Casa Mesita
- ii. \$ 706.00 Los Alamos Schools Credit Union Pi Day Sponsorship
- iii. \$ 41.25 SALA Fundraiser

b. Spending:

- i. \$ 546.27 Staff Stipends
- ii. \$ 346.91 Pi Day
- iii. \$ 441.16 SALA Fundraiser

2. Enterprise Bank and Trust Overview

Balance as of 2-23-25 \$ **9,662.06**
 Outstanding Deposits: \$ 0.00
 Outstanding Checks: \$ **199.41**
 Effective Balance \$ **9,075.59**

3. SALA Fundraiser

Profit and Loss

Expenses: \$ 241.16
 Income: \$ 121.48 (14 tickets sold; \$15 donations)
 Net Loss: \$ **119.68**

- a. The weather was really rough that night. Although the storm passed quickly, I think it kept people home.
- b. Students said we should have picked a better movie. I've recorded notes so that if another board tries this in the future, they can have the student vote on a movie.

Los Alamos Middle School PTO

2024-2025 Actual Spending

Approved Budget	25-Aug	22-Sep	27-Oct	24-Nov	15-Dec	26-Jan	23-Feb	23-Mar	Actual	Difference
INCOME										
Star War Comper	\$1,684.00								\$1,684.00	\$0.00
No Sale Fundraiser	\$5,000.00	\$24.01	\$800.16	\$284.31	\$368.83	\$9.31	\$9.31		\$1,495.93	\$3,504.07
LANL Giving - quarterly	\$5,000.00			\$1,011.00			\$1,302.00		\$2,313.00	\$2,687.00
Casa Mesita - \$200 monthly	\$1,800.00		\$200.00	\$200.00	\$200.00	\$400.00	\$200.00		\$1,400.00	\$400.00
Community Sponsor	\$1,200.00						\$600.00		\$706.00	\$494.00
Papa Murphy Fundraisers (2-3)	\$1,200.00		\$600.00						\$1,200.00	\$0.00
Spring Fundraiser	\$0.00							\$41.25	\$41.25	-\$41.25
Hawk Space Auction	\$867.00								\$0.00	\$867.00
TOTAL INCOME - comper	\$15,067.00	\$24.01	\$1,600.16	\$1,495.31	\$568.83	\$9.31	\$2,311.31	\$200.00	\$947.25	\$7,156.18
EXPENSES										
Checks/Expenses From Last Year			\$2,948.09						\$2,948.09	-\$2,948.09
Insurance & Taxes	\$320.00						\$255.00		\$255.00	\$65.00
Teacher & Staff Stipends	\$6,978.75	\$949.51	\$433.34	\$203.05	\$549.02	\$526.42	\$435.99	\$41.03	\$546.27	\$3,294.12
Winter Luncheon	\$600.00					\$70.00		\$7.77	\$77.77	\$522.23
Spring Luncheon	\$600.00								\$0.00	\$600.00
Band Sectionals	\$0.00								\$0.00	\$0.00
Office Supplies, Webex, Coffee	\$120.00						\$29.20		\$29.20	\$90.80
Grants	\$1,500.00		\$200.00		\$56.93			\$441.13	\$698.06	\$801.94
Science Fair	\$150.00						\$150.00		\$150.00	\$0.00
Yearbooks	\$200.00								\$0.00	\$200.00
Pi Day Supplies	\$1,000.00							\$346.91	\$346.91	\$653.09
Hawk Space (1 time only \$833 rolled over fro	\$867.00						\$200.00		\$200.00	\$667.00
Teacher Shifts (for Aug 2025)	\$3,000.00								\$0.00	\$3,000.00
Next Year Revenues	\$2,412.25								\$0.00	\$2,412.25
TOTAL EXPENSES - revenues	\$15,335.75	\$949.51	\$3,581.43	\$203.05	\$605.95	\$596.42	\$1,040.99	\$78.00	\$1,334.31	\$8,389.66
Beginning Bank Balance	\$10,508.48	\$9,582.98	\$7,601.71	\$8,893.97	\$8,856.85	\$8,269.74	\$9,540.06	\$9,662.06		
Deposits	\$24.01	\$1,400.16	\$1,495.31	\$468.83	\$9.31	\$2,311.31	\$200.00	\$947.25		
Expenses	\$949.51	\$3,581.43	\$203.05	\$605.95	\$596.42	\$1,040.99	\$78.00	\$1,334.31		
Ending Bank Balance	\$9,582.98	\$7,601.71	\$8,893.97	\$8,856.85	\$8,269.74	\$9,540.06	\$9,662.06	\$9,275.20		
Outstanding Checks / Deposits	(\$2,824.06)	\$407.65	(\$230.98)	(\$310.34)	\$200.00	(\$14.47)	(\$75.47)	(\$199.41)		
Effective Balance:	\$6,758.92	\$8,009.36	\$8,662.99	\$8,546.51	\$8,469.74	\$9,525.59	\$9,586.59	\$9,075.59		

Printed on 3/23/2025

Old Business

- Breakfast Burritos delivered to staff 4/15/25 during HAWKS Nest and 1st period
- SALA Fundraiser was not successful. Only 9 students showed up. If we do it again, ask the students what movie they want to see. It was also a snowy Friday.
- Pi Day went well
 - The amount of time was just perfect (7 period day)
 - It was great to have math teachers helping
 - A couple of middle school students who were asked said they enjoyed the activities
 - Jennifer and her husband bought pizza for the volunteers and they volunteered all day
 - Math is all around us
- Becca and Lauren are supposed to meet at the bank sometime this week

Principal's Report

- Thank you for the March craft
- Thank you for Pi Day
- Friday April 11 Science state testing for 8th grade
 - 7th grade will have breakouts
 - Police department making healthy choices
 - Field Activities/Walking track
 - Counseling team Andrea Dedermin and Angie Manfredi
- Saturday School offered this Saturday
- April 18 no school day
- Spirit Week April 21-25
- NMSSA testing
 - Becca proposed PTO provides snacks
 - April 22 purchased Dum Dums last year

New Business

Los Alamos Middle School PTO



LAMS PTO Grant Policy:

The PTO Budget authorizes money for Grants to teachers, staff, students and parents. Grants must be approved at a PTO meeting, so please keep this timing in mind. See <https://lams-ptd.org/index.php/teacher-staff-resources>

Requester: Meagan Selis & Courtney Smith **Project Title:** National History Day Regional Contest

Which students will the project benefit (grade or class)?

3 7th Graders (Smith) and 2 8th Graders (Selis)

Amount Not to Exceed: \$125 **Date:** Contest April 11, Registration due March 28th

Please provide the following information (attach pages as needed):

1) How will this project solve an existing problem or meet a need for students that is not currently being met?

These students have completed projects to compete at the NHD Regional Contest. They have advanced to the State level competition. There is no other funding to help with these costs.

2) What is the project plan and timetable?

Students began researching their topics and forming their arguments in August. They have been working steadily on these projects through the 2024-2025 school year. They competed in the regional contest in Santa Fe on March 7th. They qualified to go on to the State Contest on April 11 in Albuquerque.

3) Please give an itemized list of expenses.

Overall Student Contest Registration - 5 @ \$25 each - \$125 total
(Selis - 2 Students @ \$25 each - \$50 total)
(Smith - 3 Students @ \$25 each - \$75 total)

4) What funding has been sought from other sources?

n/a

5) Other information that might help the PTO in considering this request.

These students have taken on these big projects and have worked really hard to represent LAMS and LAPS well! Thank you for your consideration of this grant!

Grant approvals will expire on May 14. If receipts are not submitted by this date, grants will have to be resubmitted for next year.

- Grant request for the next round of the history day contest. Jill Gonzales moved to approve the grant request for \$125 Becca seconded the motion passes unanimously

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Requester: Jill Gonzales **Project Title:** Testing dum dums

Which students will the project benefit (grade or class)?

All students

Amount Not to Exceed: \$100 **Date:** 3/24/25

Please provide the following information (attach pages as needed):

1) How will this project solve an existing problem or meet a need for students that is not currently being met?

Helps kids be less stressed during testing.

2) What is the project plan and timetable?

For April testing.

3) Please give an itemized list of expenses.

Dum dums for 600 kids: \$100

4) What funding has been sought from other sources?

n/a

5) Other information that might help the PTO in considering this request.

Submit to Jill Gross or lamsPTOtreasurer@gmail.com. Grant approvals will expire on May 14. If receipts are not submitted by this date, grants will have to be resubmitted for next year.

For PTO Treasurer Only:	Date of Reimbursement:	
Amount of Grant Auth.:	Amount Reimbursed:	
Date of Authorization:	Check #:	

Updated: 7/27/2024 ks

- Grant request for testing. Becca motioned to approve the grant request Kylie seconded. No nays. Grant request for up to \$100 for snacks for students testing passed.
- April 15 breakfast burritos Jill Gross will send Form to staff around April 1.
 - Kylie created the Form.
 - Becca will order the burritos based on the staff requests
 - DJ, Kylie, Becca, and Jill Gross will distribute the burritos
- May 22 Staff appreciation luncheon
- Courtney Richardson Will take over the lunchtime crafts
- Recommendation to switch to Los Alamos Schools Credit Union because they continually support the community and the PTO. They have been a long-time sponsor of LAMS Pi Day. We would also like to keep our funds local and support a small business.
 - Both bank accounts should be open for a couple of months because of automatic deposits and checks that need cashed.
 - Opening the account at the Schools Credit Union will take place at the end of May so that it is in place next school year.
 - The new board will start with the LASCUC account.
 - Becca Jones and Kylie Stewart will stay on the Enterprise account until the transition is complete. (All old checks have been cashed and all direct deposits have been changed.)

Next meeting is April 28, 2025

Meeting adjourned at 6:12 PM

Minutes compiled by Jill Gross