

Los Alamos Middle School PTO January 2025 General Meeting Minutes

Date, Time, and Location: January 27, 2025 Google Meet 5:30 PM

Meeting called to order by Lauren Fichtl at 5:32 PM

Attendance: Lauren Fichtl, Becca Jones, Kylie Stewart, Jill Gonzales, Jill Gross, Amelia Epperson, Courtney Richardson

Minutes: Motioned by Lauren Fichtl seconded by Kylie Stewart Minutes approved

Officers' Reports

President's Report

- Lauren's son withdrew from school. Is she still able to continue being President or does the vice president need to be president?
- Courtney is willing to run lunch activities next year
- Upcoming student luncheon activities
 - Valentines for veterans will be next Wednesday, February 5, 2025
 - Will use construction paper
 - March 11 St. Patrick's theme
 - Ameilia, Courtney, and Lauren will help with this activity
 - April 9 another activity
 - May will be decided later
 - Kylie will add these to the calendar, make a signup genius, and send it to Jill Gonzales and the PTO mailing list

Treasurer Report

Approved Budget	25-Aug	22-Sep	27-Oct	24-Nov	15-Dec	26-Jan	Actual	Difference
INCOME								
Prior Year Carryover	\$7,684.00						\$7,684.00	\$0.00
No Sale Fundraiser	\$5,000.00	\$24.01	\$800.16	\$284.31	\$368.83	\$9.31	\$1,495.93	\$3,504.07
LANL Giving - quarterly	\$5,000.00			\$1,011.00			\$1,302.00	\$2,687.00
Casa Mesita - \$200 monthly	\$1,800.00		\$200.00	\$200.00	\$200.00		\$400.00	\$800.00
Community Sponsors	\$1,200.00						\$0.00	\$1,200.00
Papa Murphy Fundraisers (2-3)	\$1,200.00		\$600.00				\$600.00	\$0.00
Spring Fundraiser	\$0.00						\$0.00	\$0.00
Hawk Space Auction	\$867.00						\$0.00	\$867.00
TOTAL INCOME - carryover	\$15,067.00	\$24.01	\$1,600.16	\$1,495.31	\$568.83	\$9.31	\$2,311.31	\$6,008.93
EXPENSES								
Checks/Expenses From Last Year			\$2,948.09				\$2,948.09	-\$2,948.09
Insurance & Taxes	\$320.00						\$255.00	\$65.00
Teacher & Staff Stipends	\$6,978.75	\$949.51	\$433.34	\$203.05	\$549.02	\$526.42	\$435.99	\$3,097.33
Winter Luncheon	\$600.00					\$70.00	\$0.00	\$530.00
Spring Luncheon	\$600.00						\$0.00	\$600.00
Band Sectionals	\$0.00						\$0.00	\$0.00
Office Supplies, Webex, Coffee	\$120.00						\$0.00	\$120.00
Grants	\$1,500.00		\$200.00		\$56.93		\$256.93	\$1,243.07
Science Fair	\$150.00					\$150.00	\$150.00	\$0.00
Yearbooks	\$200.00						\$0.00	\$200.00
Pi Day Supplies	\$1,000.00						\$0.00	\$1,000.00
Hawk Space (1 time only, \$633 rolled over fro	\$867.00					\$200.00	\$200.00	\$667.00
Teacher Shirts (for Aug 2025)	\$3,000.00						\$0.00	\$3,000.00
Prior Year Reserves	\$7,411.25							
TOTAL EXPENSES - reserves	\$15,335.75	\$949.51	\$3,581.43	\$203.05	\$605.95	\$596.42	\$1,040.99	\$6,877.35
Beginning Bank Balance	\$10,508.48	\$9,582.98	\$7,601.71	\$8,893.97	\$8,856.85	\$8,269.74		
Deposits	\$24.01	\$1,600.16	\$1,495.31	\$568.83	\$9.31	\$2,311.31		
Expenditures	\$949.51	\$3,581.43	\$203.05	\$605.95	\$596.42	\$1,040.99		
Ending Bank Balance	\$9,582.98	\$7,601.71	\$8,893.97	\$8,856.85	\$8,269.74	\$9,540.06		
Outstanding Checks / Deposits	(\$2,824.00)	\$407.65	(\$230.98)	(\$310.34)	\$200.00	(\$14.47)		
Effective Balance:	\$6,758.92	\$8,009.36	\$8,662.99	\$8,546.51	\$8,469.74	\$9,525.59		

**LAMS PTO Meeting - September 23, 2024
Treasurer's Report**

- Income and Spending**
Between December 16, 2024 and January 26, 2025, the PTO had an income of \$2,311.31 and spending of \$1,040.99.
 - Income:**
 - \$ 9.31 No Sale Fundraiser
 - \$ 200.00 Casa Mesita
 - \$ 600.00 Papa Murphy's Fundraiser
 - \$ 1,302.00 LANL Fundraiser
 - Spending:**
 - \$ 435.99 Teacher and Staff Stipends
 - \$ 150.00 Science Fair
 - \$ 255.00 AIM Insurance
 - \$ 200.00 Hawk Space
- Enterprise Bank and Trust Overview**
 Last Month's Balance \$ 8,269.74
 Balance as of 1-26-25 \$ **9,540.06**
 Outstanding Deposits: \$ 0.00
 Outstanding Checks: \$ **14.47**
 Effective Balance \$ **9,525.59**
- Papa Murphy's Fundraiser**
 - Another fantastic success!
 - I'd like to put a thank you to the community and Papa Murphy's in the LAMS newsletter next month. I've dropped off a thank you card and mailed the tax donation receipt to Gayle.
- LANL Fundraiser**
 - These are donated via paycheck deduction by lab employees. LANL matches the donations at 50%. They are dispersed to us quarterly.
- Budget Outlook**
 - Accounts are in good shape.

- PTO historically donated \$150 for science fair
- Because we did not have to purchase the winter enchiladas since El Parasol messed up, we will be serving breakfast burritos in April

Principal's Report

- 6th grade visits have been going well
- Incoming 7th grade students will be visiting February 3
- Incoming 7th grade students and parents are invited to come to school on the evening of February 3
 - 8th grade students will go to the high school
- Spirit week this week

Old Business

- Hawk Hangout space. PTO raised \$633 which will be given to Mrs. Gonzales so she can buy supplies

New Business

- Pi Day will be a 7 period day, March 14.
 - Set up will be from 5-7 on March 13.
 - Budget is expected to be \$720. Kylie will ask LASCU if they will sponsor Pi Day again. (They have in years past.)

Pi Day Spending Breakdown

budget	item
\$170	Mini Oranges (300) 66 lbs
\$300	Food for multi-shift volunteers
\$6	Water bottles for all volunteers
\$14	Contact paper (typically, but not for 2025)
\$11	150 paper circles
\$10	4 disposable tablecloths
\$44	Rice (for 2025, but not typically)
\$165	Pies for students (600)
\$720	TOTAL

- Kylie got a list of students with allergies (egg, gluten, nut...) from the nurse for allergy friendly treats. These treats need to be ordered from Amazon. Kylie will write the student name and the math period so we can ensure they receive a treat. Oatmeal cream pies will be offered to all other students
- Amelia Epperson will ask Natural Grocers and the Coop if they can donate 300 oranges to LAMS for middle school
- Jill Gross contacted PE coaches
- Kylie will send a newsletter blurbs for the LAMS newsletter, LAPS newsletter, and math teacher email lists tonight. She will also publish the LANL event and send it to Jennifer Gallegos. They will include links to the signup genius and the how-to videos.
- SALA scheduled for Friday, March 7 at 6:00. (Set up at 5:30)
 - School of Rock classic rock night (Kylie will let SALA know)
 - Ticket price \$8 pay ahead of time and \$10 at the door can sale up to 105 seats
 - Kylie will get a newsletter blurb to Mrs. Gonzales tonight
 - Becca Jones will reach out to Pi-239 to let them know about the event
 - We decided not to invite 4J to come, as the owner is having health problems and scaling back for now.
- Will have a table at HAWK Sampler (for incoming 7th grade students and their parents.)
 - Kylie bought chocolates to pass out
 - Kylie will do a super short presentation for the parents. :)
 - We will have computers with a direct link to a Google Form for parents to enter their email addresses and willingness to help with a luncheon or Pi Day.
<https://docs.google.com/forms/d/e/1FAIpQLSeg2gLu5oJonoZkIFiHL8vr39N2lwyIrWmBGDjeednl54JF8Q/viewform>
- Burritos
 - We will go with El Parasol. Becca Jones and Amelia Epperson will contact El Parasol and order as well as pick up the burritos
 - Jill Gross will share the staff spreadsheet with Becca and Ameilia to place the order
- Gant Request
 - National History Day \$75

- Becca motioned and Kylie seconded no opposed. Kylie will let Courtney Smith that her grant request was approved
- Lauren is interested in getting the students LAMS swag. Kylie will ask what the dress code is and get back to Lauren.
- LAMS will also provide LAMS lanyards and id sleeves to the students.

Los Alamos Middle School PTO



LAMS PTO Grant Policy:

The PTO Budget authorizes money for Grants to teachers, staff, students and parents. Grants must be approved at a PTO meeting, so please keep this timing in mind. See <https://lams-ptο.org/index.php/teacher-staff-resources>

Requester: Courtney Smith **Project Title:** National History Day Regional Contest

Which students will the project benefit (grade or class)?

Five 7th graders are participating

Amount Not to Exceed: \$75 **Date:** Contest March 7, Registration due February 20

Please provide the following information (attach pages as needed):

1) How will this project solve an existing problem or meet a need for students that is not currently being met?

These students have been working to complete projects to present at the NHD Regional Contest. There is no other funding to help with these costs.

2) What is the project plan and timetable?

Students began researching and their topics and forming their arguments in August. They have been working steadily on these projects through the 2024-2025 school year. They will compete in the regional contest in Santa Fe on March 7th. If students qualify, they will go on to the State Contest on April 11 in Albuquerque.

3) Please give an itemized list of expenses.

Student Contest Registration - 5 @ \$15 each - \$75 total

4) What funding has been sought from other sources?

n/a

5) Other information that might help the PTO in considering this request.

These students have taken on these big projects and have worked really hard to represent LAMS and LAPS well! Thank you for your consideration of this grant!

Grant approvals will expire on May 14. If receipts are not submitted by this date, grants will have to be resubmitted for next year.

For PTO Treasurer Only:		Date of Reimbursement:	
Amount of Grant Auth.:		Amount Reimbursed:	
Date of Authorization:		Check #:	

Updated: 7/27/2024 ks

Next meeting is February 24, 2025

Meeting adjourned at 6:24 PM

Minutes compiled by Jill Gross