

Los Alamos Middle School PTO February 2025 General Meeting Minutes

Date, Time, and Location: February 24, 2025, Google Meet 5:30 PM

Meeting called to order by Becca Jones at 5:32 PM

Attendance: Becca Jones, Kylie Stewart, Jill Gonzales, & Jill Gross

Minutes: Motioned by Kylie Stewart seconded by Jill Gonzales Minutes approved

Officers' Reports

President's Report

- The PTO President, Lauren Fichtl sent a text message to the PTO board on Tuesday, February 18 stating that she will pass the baton to the vice president, Becca Jones, for the remainder of this school year.
- Becca Jones has agreed to be the PTO president for the remainder of this school year. Because it is close to the end of the year, there will not be a vice president at this time. (Kylie motioned and Jill Gonzales seconded motion.)

Treasurer Report

HAWKS

LAMS PTO Meeting - February 24, 2025 Treasurer's Report

1. Income and Spending

Since January 26 2025, the PTO had an income of \$200.00 and spending of \$78.00.

- Income:
 - \$ 200.00 Casa Mesita
- Spending:
 - \$ 41.03 Staff Stipends
 - \$ 29.20 Office Supplies (stamps for sending donation receipts for taxes)
 - \$ 7.77 Winter Luncheon (replacing worn out decorations)

2. Enterprise Bank and Trust Overview

Balance as of 2-23-25 \$ 9,662.06
 Outstanding Deposits: \$ 0.00
 Outstanding Checks: \$ 75.47
 Effective Balance \$ 9,586.59

3. Budget Outlook

- The accounts are in good shape.

Los Alamos Middle School PTO									
2024-2025 Actual Spending									
Approved Budget	25-Aug	22-Sep	27-Oct	24-Nov	15-Dec	26-Jan	23-Feb	Actual	Difference
INCOME									
Don. from Customers	\$7,684.00	-	-	-	-	-	-	\$7,684.00	\$0.00
No Sale Fundraiser	\$5,000.00	\$24.01	\$800.16	\$284.31	\$368.83	\$9.31	\$9.31	\$1,495.93	\$3,504.07
LAMI Giving - quarterly	\$5,000.00		\$1,011.00			\$1,302.00		\$2,313.00	\$2,687.00
Casa Mesita - \$200 monthly	\$1,800.00		\$200.00	\$200.00	\$200.00	\$400.00	\$200.00	\$1,200.00	\$600.00
Community Sponsors	\$1,200.00							\$0.00	\$1,200.00
Papa Murphy Fundraisers (2-3)	\$1,200.00		\$600.00			\$600.00		\$1,200.00	\$0.00
Spring Fundraiser	\$0.00							\$0.00	\$0.00
Hawk Space Auction	\$867.00							\$0.00	\$867.00
TOTAL INCOME - customer	\$15,067.00	\$24.01	\$1,600.16	\$1,495.31	\$568.83	\$9.31	\$2,311.31	\$6,208.93	\$8,858.07
EXPENSES									
Checks/Expenses From Last Year		\$2,948.09						\$2,948.09	\$2,948.09
Insurance & Taxes	\$320.00					\$255.00		\$255.00	\$65.00
Teacher & Staff Stipends	\$6,978.75	\$949.51	\$433.34	\$203.05	\$549.02	\$526.42	\$435.99	\$41.03	\$3,138.36
Winter Luncheon	\$600.00				\$70.00		\$7.77	\$77.77	\$522.23
Spring Luncheon	\$600.00							\$0.00	\$600.00
Band Sectionals	\$0.00							\$0.00	\$0.00
Office Supplies, Webex, Coffee	\$120.00					\$29.20		\$29.20	\$90.80
Grants	\$1,500.00		\$200.00		\$56.93			\$256.93	\$1,243.07
Science Fair	\$150.00					\$150.00		\$150.00	\$0.00
Yearbooks	\$200.00							\$0.00	\$200.00
Pt Day Supplies	\$1,000.00							\$0.00	\$1,000.00
Hawk Space (1 time only \$633 rolled over fee)	\$867.00					\$200.00		\$200.00	\$667.00
Teacher Shirts (for Aug 2025)	\$3,000.00							\$0.00	\$3,000.00
Next Year Reserves	\$742.25								
TOTAL EXPENSES - reserves	\$15,335.75	\$949.51	\$3,581.43	\$203.05	\$605.95	\$596.42	\$1,040.99	\$7,055.35	\$8,280.40
Beginning Bank Balance	\$10,508.48	\$9,582.98	\$7,601.71	\$8,893.97	\$8,856.85	\$8,269.74	\$9,540.06		
Deposits	\$24.01	\$1,600.16	\$1,495.31	\$568.83	\$9.31	\$2,311.31	\$200.00		
Expenditures	\$949.51	\$3,581.43	\$203.05	\$605.95	\$596.42	\$1,040.99	\$78.00		
Ending Bank Balance	\$9,582.98	\$7,601.71	\$8,893.97	\$8,856.85	\$8,269.74	\$9,540.06	\$9,662.06		
Outstanding Checks / Deposits	(\$7,574.16)	\$407.65	(\$230.36)	(\$310.34)	\$200.00	(\$14.47)	(\$75.47)		
Effective Balance:	\$6,738.92	\$8,009.36	\$8,662.99	\$8,546.51	\$8,469.74	\$9,525.59	\$9,586.59		

Printed on 2/22/2025

Old Business

- Movie Fundraiser
 - Pizza is on the schedule any time there is an event at SALA. This is not included in the ticket price.
 - 150 max tickets 36 needed to break even.
 - 1 parent volunteer and 2 tickets sold so far

- Becca said she can post on social media and hang flyers.
 - She is having a movie fundraiser and can display flyers there
- At Jill Gonzales' suggestion, Jill Gross is going to ask Lynda to put quarter sheet flyers in each teacher's mailbox to pass out during Hawk's nest.
- Pi Day
 - Math teachers have sent an email to parents requesting volunteers
 - 4/17 have signed up so far some people have said they are willing to help, but have not agreed to a time slot yet
 - Inventory has been taken and supplies have been ordered
 - Set up on March 13, 2025 from 5-7
 - Youtube has the direction videos
- Burrito Sign Up sent to staff after Spring Break

Principal's Report

- March will be busy
 - Today we had an African drummer from Santa Fe. He is the 9th generation drummer story teller in his family
- 6 awards won by Student Council. If 1 more in a row, next year then they get platinum
- Science Bowl will be competing
- Speech and Debate this weekend
- Band and orchestra competition next month
- Student versus staff game
- Career field trip to UNM(ABQ)
- MathCounts won regional and will move on
- March 14 end of quarter 3

New Business

- 2 grant requests



Los Alamos Middle School PTO LAMS
PTO Grant Policy:

The PTO Budget authorizes money for Grants to teachers, staff, students and parents. Grants must be approved at a PTO meeting, so please keep this timing in mind. See <https://lams-ptd.org/index.php/teacher-staff-resources/>.

Requester: Jill Gross

Date: 2/21/25

Project Title: Soap for the 5 staff bathrooms

Certification

Which students will the project benefit (grade or class)?

Staff will benefit from having quality soap with a pleasant aroma.

Students will also benefit since hands can be clean.

I received the following email from a teacher on 2/21:

"Hi Jill,

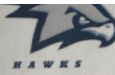
Thank you so much for ensuring we always have soap in the bathrooms! It would be incredible if PTO could support getting more soap for the rest of this year and into next year. I've noticed that without you supplying soap the industrial refill soaps will go multiple weeks without soap in the bathrooms.

Thanks so much!

Laura

Amount Not to Exceed:

according to Amazon, 33 oz refill bottles can be purchased from

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Requester: *Erlynda Martinez*

Date: *2/15/2025*

Project Title: *Hawk Soaring Prizes*

Certification

Which students will the project benefit (grade or class)?
7th and 8th, and also staff sometimes.

Amount Not to Exceed: *\$50.00*

Please provide the following information (attach pages as needed):
Candy^{etc.} will be purchased as prizes.

Grant approvals will expire on June 30. If receipts are not submitted by this date, grants will have to be resubmitted for next year.

For PTO Treasurer Only:	Date of Reimbursement:	
Amount of Grant Auth.:	Amount Reimbursed:	
Date of Authorization:	Check #:	

\$8.48-9.29. It may be cheaper elsewhere. A 3 pack of 12.5 fl oz is \$14.97. A pack of 6 12.5 fl oz is \$32.82 (cheaper to buy 2 packs of 3)

A 4 pack of 16 oz each is \$24.99 plus tax at Costco.

Walmart sells them for \$4.88 for each 12.5 fl oz.

A total of up to \$50 including tax will be a good starting point

Please provide the following information (attach pages as needed):

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For PTO Treasurer Only:	Date of Reimbursement:	
Amount of Grant Auth.:	Amount Reimbursed:	
Date of Authorization:	Check #:	

Updated: 9/30/2020 cwj

- Becca motioned to approve Lynda's grant request and Kylie seconded
- Kylie moved nice soap and hand lotion Becca seconded, provided Jill Gonzales talks to the custodial staff about keeping standard soap supplied. Jill Gonzales agreed.
- Papa Murphy's Pizza Night in April or May
 - Kylie will check with Gayle to schedule a date
- El Parasol staff luncheon is on the calendar for May 22, 2025
- Becca will follow up with Lauren about the \$200 that was spent and needs to be reimbursed for the Hawk Space.

- Becca and Lauren will go to the bank with the minutes to get Lauren removed and Becca added. Becca will let Kylie know if she is required to be there.

Next meeting is March 24, 2025

Meeting adjourned at 6:17 PM

Minutes compiled by Jill Gross

Los Alamos Middle School PTO