

# Los Alamos Middle School PTO December 2024 General Meeting Minutes

**Date, Time, and Location:** December 16, 2024 Google Meet 5:30 PM

**Meeting called to order by** Lauren at 5:31 PM

**Attendance:** Lauren Fichtl, Kylie Stewart, Jill Gonzales, Jill Gross, Amelia Epperson

**Minutes:** Motioned by Kylie seconded by Lauren Minutes approved

## Officers' Reports

### President's Report

- Students enjoy the monthly activities, October, November, December, February
- Amelia Epperson and Courtney are willing to help next year
- Discussed making cards for Veterans, Nursing Home Residents, Children's Hospital
- Papa Murphy's Pizza fundraiser Wednesday, December 18
- Teachers were happy to have a variety of food at the staff luncheon. (County picked up middle school Enchiladas)

### Treasurer Report



#### LAMS PTO Meeting - December 16, 2024 Treasurer's Report

#### 1. Income and Spending

Between November 25, 2024 and December 15, 2024, the PTO had an income of \$209.31 and spending of \$796.42.

##### a. Income:

- i. \$ 9.31 No Sale Fundraiser
- ii. \$ 200.00 Parent Donation for Teacher Luncheon

##### b. Spending:

- i. \$ 526.42 Teacher and Staff Stipends
- ii. \$ 200.00 Luncheon Gift Cards from Parent Donation
- iii. \$ 70.00 Luncheon Gift Cards purchased by PTO

#### 2. Enterprise Bank and Trust Overview

Last Month's Balance \$ 8,856.85  
 Balance as of 12-15-24 \$ **8,269.74**  
 Outstanding Deposits: \$ 200.00  
 Outstanding Checks: \$ 0.00  
 Effective Balance \$ **8,469.74**

#### 3. Teacher Luncheon

- a. One parent chose to write a check for \$200 instead of donating 20 gift cards.
- b. This semester, we needed to purchase 7 additional gift cards using PTO funds.

#### 4. Upcoming: Science Fair Donation

- a. Each year we have budgeted \$150 to support the Science Fair each year. We received the request from Davine Jones, the Assistant Director of Curriculum & Instruction at LAPS, this month.
- b. I move that we donate the budgeted amount.

#### 5. Budget Outlook

- a. Accounts are in good shape.

#### Los Alamos Middle School PTO

#### 2024-2025 Actual Spending

Approved Budget	25-Aug	22-Sep	27-Oct	24-Nov	15-Dec	Actual	Difference	
<b>INCOME</b>								
Prior Year Carryover	\$7,684.00	-	-	-	-	\$7,684.00	\$0.00	
No Sale Fundraiser	\$5,000.00	\$24.01	\$800.16	\$284.31	\$368.83	\$9.31	\$1,486.62	\$3,513.38
LANL Giving - quarterly	\$5,000.00			\$1,011.00			\$1,011.00	\$3,989.00
Casa Mesita - \$200 monthly	\$1,800.00		\$200.00	\$200.00	\$200.00		\$600.00	\$1,200.00
Community Sponsors	\$1,200.00						\$0.00	\$1,200.00
Papa Murphy Fundraisers (2-3)	\$1,200.00		\$600.00				\$600.00	\$600.00
Spring Fundraiser	\$0.00						\$0.00	\$0.00
Hawk Space Auction	\$867.00						\$0.00	\$867.00
<b>TOTAL INCOME - carryover</b>	<b>\$15,067.00</b>	<b>\$24.01</b>	<b>\$1,600.16</b>	<b>\$1,495.31</b>	<b>\$568.83</b>	<b>\$9.31</b>	<b>\$3,697.62</b>	<b>\$11,369.38</b>
<b>EXPENSES</b>								
Checks/Expenses From Last Year			\$2,948.09				\$2,948.09	-\$2,948.09
Insurance & Taxes	\$320.00						\$0.00	\$320.00
Teacher & Staff Stipends	\$6,978.75	\$949.51	\$433.34	\$203.05	\$549.02	\$526.42	\$2,661.34	\$4,317.41
Winter Luncheon	\$600.00				\$70.00		\$70.00	\$530.00
Spring Luncheon	\$600.00						\$0.00	\$600.00
Band Sectionals	\$0.00						\$0.00	\$0.00
Office Supplies, Webex, Coffee	\$120.00						\$0.00	\$120.00
Grants	\$1,500.00		\$200.00		\$56.93		\$256.93	\$1,243.07
Science Fair	\$150.00						\$0.00	\$150.00
Yearbooks	\$200.00						\$0.00	\$200.00
PI Day Supplies	\$1,000.00						\$0.00	\$1,000.00
Hawk Space (1 time only, \$633 rolled over fro	\$867.00						\$0.00	\$867.00
Teacher Shirts (for Aug 2025)	\$3,000.00						\$0.00	\$3,000.00
Next Year Reserves	\$7,415.25							
<b>TOTAL EXPENSES - reserves</b>	<b>\$15,335.75</b>	<b>\$949.51</b>	<b>\$3,581.43</b>	<b>\$203.05</b>	<b>\$605.95</b>	<b>\$596.42</b>	<b>\$5,936.36</b>	<b>\$9,399.39</b>
Beginning Bank Balance	\$10,508.48	\$9,582.98	\$7,601.71	\$8,893.97	\$8,856.85			
Deposits	\$24.01	\$1,600.16	\$1,495.31	\$568.83	\$9.31			
Expenditures	\$949.51	\$3,581.43	\$203.05	\$605.95	\$596.42			
Ending Bank Balance	\$9,582.98	\$7,601.71	\$8,893.97	\$8,856.85	\$8,269.74			
Outstanding Checks / Deposits	(\$2,824.06)	\$407.65	(\$230.98)	(\$310.34)	\$200.00			
Effective Balance:	\$6,758.92	\$8,009.36	\$8,662.99	\$8,546.51	\$8,469.74			

- Science fair request line item. Jill Gonzales seconded the motion

## Old Business

- Teachers Luncheon went well
- SALA Movie March 7
  - Deposit paid and contract signed
- Pi Day March 14, 2024 (7 period Day)
  - Estimated \$500 for supplies
  - Lauren will ask Laura at Pig and Fig if she can make pies for \$500. If not, Lauren will price other options and let Kylie know before the next meeting so Kylie can update the Pi Day budget.

## Principal's Report

- Thank you for the variety of activities for the staff and students
- El Parasol gave LAMS food to the county, but refunded the PTO purchase price and rushed to deliver guacamole, chips, tamales, and the three small enchiladas that the county ordered. El Parasol went above and beyond to make it right
  - Mrs. Gonzales will share pictures of staff in their LAMS jerseys (jerseys are courtesy of the PTO)
- Last week choir, orchestra, and band performances all went very well. Lots of talent
- Girls basketball season ended
- School Board Presentation last week about SEL lessons in Hawks Nest (Second Step)
- Finals week full days PED retracted calendar submitted and approved last March
- HAWK Time in Hawk teams
  - Student vs staff game
  - assembly
- 8th grade will visit the high school in February and 6th grade students will visit LAMS

## New Business

- May 20th luncheon
- Breakfast burritos delivered by PTO to classes April 15
- Coffee and Tea Mondays went well last Monday and today
  - Stock the Lounge request to parents to donate coffee, tea, and treats

**Next meeting is** January 27, 2025

**Meeting adjourned at** 6:12 PM

**Minutes compiled by** Jill Gross