

Los Alamos Middle School PTO November 2024 General Meeting Minutes

Date, Time, and Location: November 25, 2024 Google Meet 5:30 PM

Meeting called to order by Kylie Stewart at 5:33 PM

Attendance: Kylie Stewart, Colby Holland, Jill Gross

Minutes: Motioned by Kylie seconded by Jill Gross Minutes approved

Officers' Reports

President's Report

- Unable to attend

Treasurer Report

LAMS PTO Meeting - November 25, 2024 Treasurer's Report

1. Income and Spending

Between October 27, 2024 and November 24, 2024, the PTO had an income of \$568.83 and spending of \$605.95.

- a. Income:
 - i. \$ 368.83 No Sale Fundraiser
 - ii. \$ 200.00 Casa Mesita
- b. Spending:
 - i. \$ 549.02 Teacher and Staff Stipends
 - ii. \$ 56.93 Grants

2. Enterprise Bank and Trust Overview

Last Month's Balance \$ 8,893.97
 Balance as of 11/24/24 \$ **8,856.85**
 Outstanding Deposits: \$ 0.00
 Outstanding Checks: \$ **310.34**
 Effective Balance \$ **8,546.51**

3. No Sale Fundraiser

- a. \$340 was donated by Los Alamos Public Schools Foundation. The Foundation receives donations designated for LAMS PTO through LANL paycheck donors. They typically let the amount build up over time and send a check about once a year.

4. Budget Outlook

- a. Accounts are in good shape.

Los Alamos Middle School PTO 2024-2025 Actual Spending

	Approved Budget	25-Aug	22-Sep	27-Oct	24-Nov	Actual	Difference
INCOME							
Prior Year Carryover	\$7,684.00	-	-	-	-	\$7,684.00	\$0.00
No Sale Fundraiser	\$5,000.00	\$24.01	\$800.16	\$284.31	\$368.83	\$1,477.31	\$3,522.69
LANL Giving - quarterly	\$5,000.00			\$1,011.00		\$1,011.00	\$3,989.00
Casa Mesita - \$200 monthly	\$1,800.00		\$200.00	\$200.00	\$200.00	\$600.00	\$1,200.00
Community Sponsors	\$1,200.00					\$0.00	\$1,200.00
Papa Murphy Fundraisers (2-3)	\$1,200.00		\$600.00			\$600.00	\$600.00
Spring Fundraiser	\$0.00					\$0.00	\$0.00
Hawk Space Auction	\$867.00					\$0.00	\$867.00
TOTAL INCOME - carryover	\$15,067.00	\$24.01	\$1,600.16	\$1,495.31	\$568.83	\$3,688.31	\$11,378.69
EXPENSES							
Checks/Expenses From Last Year			\$2,948.09			\$2,948.09	-\$2,948.09
Insurance & Taxes	\$320.00					\$0.00	\$320.00
Teacher & Staff Stipends	\$6,978.75	\$949.51	\$433.34	\$203.05	\$549.02	\$2,134.92	\$4,843.83
Winter Luncheon	\$600.00					\$0.00	\$600.00
Spring Luncheon	\$600.00					\$0.00	\$600.00
Band Sectionals	\$0.00					\$0.00	\$0.00
Office Supplies, Webex, Coffee	\$120.00					\$0.00	\$120.00
Grants	\$1,500.00		\$200.00		\$56.93	\$256.93	\$1,243.07
Science Fair	\$150.00					\$0.00	\$150.00
Yearbooks	\$200.00					\$0.00	\$200.00
PI Day Supplies	\$1,000.00					\$0.00	\$1,000.00
Hawk Space (1 time only \$833 rolled over fro	\$867.00					\$0.00	\$867.00
Teacher Shirts (for Aug 2025)	\$3,000.00					\$0.00	\$3,000.00
Next Year Reserves	\$7,415.25						
TOTAL EXPENSES - reserves	\$15,335.75	\$949.51	\$3,581.43	\$203.05	\$605.95	\$5,339.94	\$9,995.81
Beginning Bank Balance	\$10,508.48	\$9,582.98	\$7,601.71	\$8,893.97			
Deposits	\$24.01	\$1,600.16	\$1,495.31	\$568.83			
Expenditures	\$949.51	\$3,581.43	\$203.05	\$605.95			
Ending Bank Balance	\$9,582.98	\$7,601.71	\$8,893.97	\$8,856.85			
Outstanding Checks / Deposits		(\$2,824.06)	\$407.65	(\$230.98)	(\$310.34)		
Effective Balance:		\$6,758.92	\$8,009.36	\$8,662.99	\$8,546.51		

Principal's Report

- Unable to attend. Colby came in place of Jill Gonzales finals week before Christmas break will be full days because of the snow days we had. Jill Gonzales sent out the schedule

Old Business

- SALA March 7 5:30 rental. Movie will begin 6 advertisements will go out in February
 - 4-6 weeks out - arrange to have notice in the LAMS and LAPS newsletters
 - End of Jan, get it in the Feb newsletters; end of Feb, for March, too.
 - 3 weeks out - advertise on facebook and email list and solicit volunteers
 - Feb 14, 2025
 - 1 week out - advertise in newspapers and post flyers
 - Feb 28, 2025

- 1 week out - make a google slide for classrooms (and print quarter sheets?)
 - Feb 28, 2025
- 1 week out - get PowerSchool printout?? Both Jills said this was a good idea
 - Feb 28, 2025
- Day of - send home quarter sheets with each student?
 - Mar 7, 2025
- Staff Luncheon December 12 we need volunteers
 - Kylie will send an email after Thanksgiving break to parents on the PTO email list
 - Colby will include it in the next LAMS newsletter
- Volunteers can arrive at 11:10 AM to help set up

New Business

- Possible pizza fundraiser December 16, 2024??
 - Kylie will reach out to Gayle Cunningham to see if a date is available. If one is, we'll text as a board to decide.

Next meeting is December 16, 2024

Meeting adjourned at 5:49 PM

Minutes compiled by Jill Gross